



Parade Guidelines,
Entry Form & Float
Fact Sheet

Prepared by the Centerville Chamber of Commerce dba PACT

Pancake Day

Big Parade Guidelines

Pancake Day Parade is intended to be fun and entertaining. Many individuals and businesses work very hard to put together attractive and entertaining entries; we require all entries to add value to the parade. Following are some guidelines that might be helpful in your decisions about activities at our parade. These guidelines supersede anything that you may have been told previously. We trust that you will act in good taste and good faith by following the guidelines set out by the Pancake Day Committee.

- The parade starts promptly at 1 p.m. on Pancake Day. Parade line-up begins north of the city square at 12 noon. Convertibles carrying dignitaries line up on Washington Street--east of Main; Marching bands line up on Washington Street--west of Main; all other entries line up on Main Street north of Washington--floats on the west side of the street, other entries on the east side.
- Cars or trucks that do not fall into the classic, antique or novelty vehicle categories must be decorated in a manner reflecting the year's theme or Pancake Day in general, or they must be pulling a float. Exceptions to this rule are vehicles carrying individuals being honored by the Pancake Day Committee, elected officials and those running for public office. Undecorated vehicles with business or organization advertising that do not fall into one of the above categories are prohibited (a sign or banner with your business' name is not a decoration!). No blatant advertising.
- Due to the potential of injury to spectators, throwing candy and other objects from vehicles is **not allowed**. If you wish to hand out candy, have a representative walk beside the crowd and distribute the candy.
- Floats will be judged on the following: overall appearance, theme, originality, mechanical animation, humor and construction. Prizes of \$350 for First Place and \$150 for Second Place will be awarded in three categories: 1) Businesses and Industries; 2) Churches, Clubs and Organizations; 3) Schools and Families. Decisions of parade judges are final. In addition, "The Owl Prize" of \$500 will be awarded to the "best of" parade entry.
- Floats should provide two 12-inch squares on each side of entry for a number that will be assigned and provided at line up.
- All entries, with the exception of bands, will appear in the parade in the order they line up unless directed otherwise by the Parade Chairperson. Numbers will not be issued prior to line-up.
- The Parade Chairperson has the right to prohibit any entry he or she considers in poor taste or any entry falling outside the above guidelines.

Additional guidelines for political entrants:

The person holding or running for public office must be present (not just a representative for that person).

Political entries can only go through the parade route once. You may not switch vehicles and go through again as a political entry.

Once the parade has started, the political entrant must remain in his/her vehicle until off the square. You may have representatives walk with your vehicle and hand out materials to the crowd.

A sign with your name and the office you're running for or currently hold is allowed.

You may not play loud music or use any device to amplify your voice.